



Queenswell Schools
Sweets Way, Whetstone, London N20 0NQ
T: 020 8445 0524
E: office@queenswellsch.org
W: www.queenswellfederation.co.uk



Queenswell Infant and Nursery School

Terms and Conditions for the Free 30 hours provision for working parents and payment of Extended Day Nursery Placement 2025-26

General

Free Entitlement to 15 hours childcare per week

The government funds each nursery age child (aged 3+) fifteen hours free childcare. This is provided as follows:

8.45am-11.345am five days a week **OR**
12.45pm-1.45pm five days a week

We also offer extended day childcare from 8.45am- 2.45pm Monday to Friday for parents who qualify for the Government free 30 hours scheme. The school meal is not included and can be purchased at a cost of £2.55. Alternatively, you may provide your child with a packed lunch.

Children staying for 30 hours have the option to pay for 1 additional hour to stay until the end of the afternoon session at 3.45pm. This is at a cost of £40.00 per week.

In order to qualify for the 30 hours free childcare, you will need to:

- Register at <https://childcare-support.tax.service.gov.uk/moreinfopar/2>
- Provide the school with your qualification number and National Insurance Number
- Re-register with the government website each term
- Provide the school with your new qualification number and National Insurance Number

If you do qualify and would like to take up the option of your free 30 hours at Queenswell Nursery School please complete the declaration on page 3.

If you do not qualify for the free 30 hours and would like to pay for our extended nursery provisions please see below.

Extended Day Places

Limited Extended Day places are offered subject to availability

- The definition of 'Extended Day' as described in these terms and conditions is 'the extra hours which extend the nursery day to 8.45am -3.45pm on the days when the nursery is open as normal'. **There is a charge for the Extended Day service (see overleaf for details).**
- Extended days are only available to children who are registered in the nursery.



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- A receipt will be given for all monies collected.
- Any parent/carer wishing to book a place for their child that will be funded by their college, social services, etc. will have to provide proof of this **before** the place can be reserved. Please also ensure that these institutions are aware that the standard rate (see box overleaf) will be charged in **all** these cases without exception.

Breakfast & After School Club

We offer Breakfast and After School club to our Nursery children.

- Breakfast club will be available from 7.45am-8.45am
- After school club is available from 3.45pm-6.00pm

Standard Rate

- Parents/carers may request occasional attendance at extended day nursery for their child, subject to availability. Occasional attendance may only be booked up to two weeks in advance. Payment (at the standard rate) will be required on booking and is not refundable (but may be transferred see * below).

Discounted Rate

- Parents/Carers will be able to reserve discounted places by paying a **non-refundable £150 deposit** by the cut-off date as stated in the offer letter. Should the places be oversubscribed, priority will be given to parents wishing to book the full week. Thereafter, priority will be given in the following order: to those booking three, then two and then one extended session per week. Following this cut-off date, any remaining places will be allocated on a first-come-first-served basis. **The £150 deposit will be deducted from the final invoice as long as the account has been paid promptly and according to these Terms & Conditions. However, should you later decide not to take up the offer of the extended place, or decide to leave without giving the required notice, then this deposit will NOT be refunded.**
- Payment of invoices may be made in two equal instalments but must be made by the dates stated on the invoice. Failure to pay by the requested dates will result in withdrawal of the extended day place and the standard rate will be applicable for any sessions already taken. The child will be able to re-commence extended day sessions only once payment is made in full and only if the space is still available.
- Payments will **not** be refunded if a child is ill or does not attend Nursery for any reason.
- Should the school be closed for an exceptional reason (e.g. lack of heating or strike day) a refund for that day will be made by the school by deducting the amount from the next invoice.
- **Parents/carers must inform the school at least 5 weeks before the new half-term if they no longer require the full-day sessions or they will be liable for the full payment.**



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- Parents/carers must either provide their child with a packed lunch (no nut products, sweets or fizzy drinks please), or purchase a cooked school dinner for £2.55 per meal, payable in advance. Once a child has been offered an extended day place this place will remain available to that child until they leave Nursery or these Terms and Conditions are breached.
- Children who join the Nursery during a half-term can take up the option of permanent extended- day placement providing sessions are available. Payment for the remainder of that half term will be required before the child starts extended day Nursery.

Rates for 2025/2026 are:

Extended Day Standard Rate	£37.00 per session.	This rate applies to all occasional bookings and any payments not covered below. (e.g. colleges, social services payments, etc).
Extended Day Discounted Rate	£32.00 per session.	This rate is only available to parents of children staying for between one and four extended days per week who pay personally or by Childcare Voucher . All sessions must be booked and paid for half-termly in advance. Late payment will result in loss of the discount rate and the standard rate will apply.
Breakfast Club	£6.50*	The Breakfast club is available from 7-45am to 8.45am
Afterschool club	£10.00*	The afterschool club is available from 3.45pm to 6.00pm

*These charges are being reviewed this Summer term and are subject to change.