



Queenswell Schools
Sweets Way, Whetstone, London N20 0NQ
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E: office@queenswellsch.org
W: www.queenswellfederation.co.uk



Dear Parents/Carers,

Thank you for showing an interest in Woodlands, our 3 Year Old Nursery.

Please email the completed forms to the school office along with your child's birth certificate and passport. If you are unable to provide us with your child's birth certificate you will need to provide copies of both parents' passports. We also need to see two proofs of address. This could be either two utility bills or one utility bill and a council tax demand. These must show the parents name, address and be dated within the last 3 months for utility bills.

The Nursery is split in to morning or afternoon sessions and the hours are

- Morning Nursery – 5 days – 8.45-11.45am
- Afternoon Nursery – 5 days – 12.45-3.45pm

We are currently only able to offer a limited amount of free 30 hour places (8.45am-2.45pm) to those eligible. If you would like more information to see you may be entitled please visit <https://www.childcarechoices.gov.uk/> If you choose to extend your child's day to 3.45pm there will be a charge of £45.00 per week as your child will be actually attending nursery for 35.00 hours per week or you can collect your child at 2.45pm.

Should you have any further queries please do not hesitate to email me.

Yours sincerely,

Mrs. Longworth

Executive Headteacher